# Purdue Fort Wayne Logo

# CS 16000\_01 Intro to Comp Sci (4 cr.)

**Department of Computer Science**

**College of Engineering, Technology, and Computer Science**

**Fall Semester 2025**

Course Number and Name:

CRN = 11583 CS 16000-01 Introduction to Computer Science I (4 cr.)

**Credits and contact hours:** 4 cr. 4 contact hours (Two 75-minute weekly lectures and

one 75-minute weekly lab work)

Fall 2025 [August 25th, 2025 – December 21, 2025]

Monday, Wednesday 1:30 pm – 2:45 pm, ET 115

**Labs:** (Students must register and attend one of the following lab sections.)

CRN = 11606 CS 16000-02 Monday 3:00 pm – 4:15 pm, ET 109

CRN = 11607 CS 16000-03 Wednesday 3:00 pm – 4:15 pm, ET 109

## Instructor Information

### Name of lead instructor:

### Peter A. Ng, Ph.D.

* Office: ET 125L
* Office Phone: (260) 481-6237 (Department Office: (260) 481-6803)
* Email: [ngp@pfw.edu](mailto:ngp@pfw.edu)
* Office Hours: MW 10:30 am – 012:00 pm and by appointment.

TTh 1:00 pm – 02:30 pm and by appointment.

(Please call me before you come to ensure I will not be with other students.)

**Graduate Teaching Assistant:**

* Name: Luke Bushur,
* E-mail address: bushla03@pfw.edu
* Office hours: (To be announced later in class.)

## Course Information

### Course Description

An introduction to the fundamental concepts and techniques of Computer Science. Students will learn to program using an object-oriented language. They will learn how to translate a real problem into a program description, and how to write and test a program to implement their description. The emphasis will be on developing a professional style at an elementary level. CS 16000 will cover syntax as far as interacting with classes, one-dimensional arrays, and simple file I/O. Students with no programming background should instead consider CS 11200.

**Prerequisites**: MA 15300 College Algebra.

**Type of Course:** Required

### Student Learning Outcomes

**Course Objectives & Learning Outcomes:**

The goal of this course is to introduce the object-oriented programming technique provided by the Java language. (Specific learning outcomes are listed below. The numeric numbers in parentheses refer to ABET CS Program Criteria 3 Student Outcomes.) A student who successfully fulfills the course requirements will be able to:

1. Recognize the software and hardware components of a computer system (6)
2. Recognize and apply the software development phases (6)
3. Utilize Java syntax in fundamental programming algorithms (1)
4. Recognize and apply the various input and output devices in programming (2)

5. Recognize and apply the various control structures (1)

1. Design and implement elementary multi-class solutions to programming problems (2) (6)
2. Recognize the need for arrays in the solutions of programming problems and manipulate data in one-dimensional arrays (1) (6)
3. Recognize and apply the basic debugging strategies in programming (2)

**Course Learning Outcomes to Student Outcomes Mapping**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course Learning Outcome | ABET Criterion 3.  Student Outcomes | | | | | |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 1 |  |  |  |  |  | ● |
| 2 |  |  |  |  |  | ● |
| 3 | ● |  |  |  |  |  |
| 4 |  | ● |  |  |  |  |
| 5 | ● |  |  |  |  |  |
| 6 |  | ● |  |  |  | ● |
| 7 | ● |  |  |  |  | ● |
| 8 |  | ● |  |  |  |  |

**Major Topics Covered:**

* Computers and Java
* Java Fundamentals
* Decision Structures
* Loops and Files I/O
* Methods
* Classes
* Arrays and Class
* Classes and Objects

## Course Requirements

### Learning Resources & Texts

**Textbook and Reading Materials:**

***Required Textbook***:

Starting Out with Java, From Control Structures through Objects, 8th (or new edition), Tony Gaddis, 2022 ISBN-13: 978-0-13-735794-9. Pearson.

***Supplemental Materials:***

***Needed Software (Recommended)***

Java

Eclipse IDE for Java Developers

www.eclipse.org/**downloads**

### Assignments and Assessments

**Requirements for the Grade of the Course:**

The grade will be based on

1. Attendance, Class Participation, and Quizzes (200 points)
2. Ten Labs (200 points; 20 points each) + Lab 0 (Bonus 10 points to the Labs)
3. Three Projects (300 points; 100 points each) + Project 4 (Optional, Bonus 20 points to the Projects)
4. Three Examinations (300 points)

Each Exam is worth 100 points, each Lab is worth 20 points, and each Project is assigned a weight of 100 points. However, Lab 0 has a bonus of 10 points, and Project 4, which is optional, has a bonus of 20 points.

| Assignments and Assessments | Value |
| --- | --- |
| 1. Attendance, Class Participation, and Quizzes (200 points) |  |
| 1. Ten Labs (200 points; 20 points each) + Lab 0 (Bonus 10 points to the Labs) | 200 (+10) |
| 1. Three Projects (300 points; 100 points each) + Project 4 (Optional, Bonus 20 points to the Projects) | 300 (+20) |
| 1. Three Examinations (300 points) | 300 |
| Total | 1000 points |

### Grading Scale

The following scales will be used:

A = 90 to 100%

B = 80 to 89%

C = 65 to 79%

D = 50 to 64%

F = Below 50%

Note that Plus-minus grading is not used.

Your course average score and the policies below determine the final grade.

**To pass this class,** *you must*:

* Complete all the “Labs” assignments
* Submit at least three projects receiving a C or better
* Complete all three examinations.
* The final grade for the course can be no more than one letter grade higher than the average grade for the three examinations (exam average).
* For example, an exam average of a C means the highest letter grade for the course the student can receive is a B.
* An exam average of an F means the highest letter grade for the course the student can receive is a D.

As for all CS courses, CS majors must receive a C in this course for the credit to count.

### Course Schedule

**Tentative schedule and topics [ of CS 16000-01 with instructor Peter Ng]**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **{Week/Unit}** | **Topic** | | **Required Activities and Due Dates** | | |
| **Monday** |  | | **Labs** (M, CS160-02, or W, CS160-03) | | **Projects** |
| **Monday** | **Wednesday** | **Monday (2)** | **Wednesday (2)** | **Monday** |
| Week 1 August 25 | Ch 1 Introduction | Ch 2 Java Fundamentals | Lab 0: IntroEclipse  Due on 8/31 at | Lab 0: Intro Eclipse:  11:59 pm (Sunday  Midnight) | All labs and projects are due on Sunday at 11:59 pm, and assigned on Monday at 0:30 am. |
| Week 2 September 1(Labor Day) | Labor Day Recess(begin 8/29 4:30pm) | Ch 2 | Labor Day Recess Due on 09/14 at | Lab 1 11:59 pm (Sunday Midnight) | Project 1 is assigned on 9/2 at 0:30 am |
| Week 3 September 8 | Ch 2 | Ch 3 Decision Structures | Lab 1 Due on 09/14 at 11:59 pm (Sun Mid) | Project Help Session |  |
| Week 4 September 15 | Ch 3 | Ch 3 | Lab 2 Due on 09/21 at | Lab 2 11:59 pm (Sun. Mid) |  |
| Week 5 September 22 | Ch 3 | Ch 4 Loops and Files I/O | Lab 3  Due on 09/28 at | Lab 3  11:59 pm (Sunday Midnight) |  |
| Week 6 September 29 | **Exam01** (Covers Ch 1 thru Ch 3) | Ch 4 | Project Help Session | Project Help Session | Project 1 is due on 9/28. Project 2 is assigned on 09/29 at 0:30 am. |
| Week 7 October 6 | Ch 4 | Ch 5 Methods | Lab 4 Due on 10/12 at | Lab 4 11:59 pm (Sun. Mid) |  |
| Week 8 October 13 | Ch 5 | Ch 5 | Lab 5  Due on 10/19 at | Lab 5  11:59 pm (Sun. Mid) |  |
| Week 9 October 20 Fall Recess: October 20-21 | Fall Recess (October 21-22) | Ch 6 Classes and Objects I | Fall Recess | Project Help Session |  |
| Week 10 October 27 | Ch 6 Classes and Objects I | Ch 6 | Lab 6 Due on 11/2 at | Lab 6 11:59 pm (Sunday Midnight) | Project 2 is due on 10/26. Project 3 is assigned on 10/27 at 0:30 am. |
| Week 11 November 3 | Ch 6 | **Exam02** (Ch 4 - Ch 6) | Project Help Session | Project Help Session |  |
| Week 12 November 10 | Ch 7 Arrays and class | Ch 7 | Lab 7 Due on 11/16 at | Lab 7 11:59 pm (Sunday Midnight) |  |
| Week 13 November 17 | Ch 7 | Ch 7 | Lab 8 Due on 11/23 at | Lab 8 11:59 pm (Sun. Mid) |  |
| Week 14 November 24 Thanksgiving Nov 26 - 30 | Ch 7 | Thanksgiving Recess (Nov 27 – Dec 1) | Project Help  Session | Thanksgiving Recess begins after last class on Tuesday (Nov. 26 – Nov. 30) | Project 3 is due on 11/23. Project 4 (optional) is assigned on 11/24 at 0:30 am. |
| Week 15 December 1 | Ch 8 | Ch 8 | Lab 9 Due on 12/7 at | Lab 9 11:59 pm (Sun. Mid) |  |
| Week 16 December 8 | Ch 8 Classes & Objects II | Ch 8 | Lab 10 Due on 12/14 at | Lab 10 11:59 pm (Sunday Midnight) | Project 4 is due on 12/7 at 0:30 am |
| December 15 (FINAL EXAMS WEEK) | **Final Exams and Last Week of Classes (Mon-Sun, December 15 - 19)**  **Exam03 (On final exams week Dec 15, 2025)**  **December 23: Final Grades Due at Noon** | | | | |

Reading Assignments

|  |  |  |
| --- | --- | --- |
| {Week/Unit} | {Topic} | Required Activities and Due Dates |
| **August 25 – August 31:** |  | Read Chapter 1 |
| **September 1 – September 8:** |  | Read Chapter 2 |
| **September 9 – September 22:** |  | Read Chapter 3 |
| **September 24 – October 6:** |  | Read Chapter 4 |
| **September 27 – September 29:** |  | Preparation for your Exam01 (cover from Chapters 1 through 3) |
| **October 7 – October 13:** |  | Read Chapter 5 |
| **October 23 – November 3:** |  | Read Chapter 6 |
| **November 3 – November 5:** |  | Preparation for your Exam02 (cover from Chapters 4 through 6) |
| **November 6 – November 24:** |  | Read Chapter 7 |
| **December 1 – December 11:** |  | Read Chapter 8 |
| **December 11 – December 16:** |  | Preparation for your Exam03 (cover from Chapters 7 and 8) |

## Course Policies

Attendance and Participation (20% of overall grade)

***Attendance***

Attendance at all lectures and labs is required by University policy. It is also essential for success in this course. Attendance will be recorded at each meeting and factored into your participation grade. Students who attend regularly typically perform better academically.

If you must miss a lecture, notify Peter Ng by email before the class. For labs, also email to Luke Bushur in advance. If you miss a class for any reason, you are responsible for obtaining notes, assignments, or other course materials from your classmates.

Poor attendance can result in the loss of a letter grade, as Attendance, Class Participation, and Quizzes account for 20% of the final grade for the course. Missing 30% or more of classes for unexcused reasons will result in a reduction of participation points, which may lower your final course grade by as much as a full letter grade.

***Participation***

Participation in this class will consist of three components:

* Attendance – Attendance is mandatory, and missing classes can adversely impact your participation score and, consequently, your final grade for the course.
* In-class engagement – Actively asking and answering questions, contributing to discussions, attending class regularly, and staying attentive during lectures and labs.
* Quizzes - Unannounced quizzes will be given in class throughout the semester. Questions will be based on lecture topics and lab assignments. Quizzes are graded on participation; no make-up quizzes will be given, and missed quizzes receive a score of zero.

**Exams** (30% of overall grade)

Three exams are scheduled throughout the semester (refer to the Tentative schedule and topics below). Each exam covers material since the last exam. **No make-ups will be granted for any exam unless pre-approved or in the event of a valid emergency.** In case of an emergency, please promptly contact the instructor.

**Lab Assignments, Projects** (50% of overall grade)

To receive credit for a programming assignment, submit the Java project folders containing the source code of your program in a zipped file format at the designated **Brightspace** location. Ensure that your name is clearly written on your assignments.

(Here’s a step-by-step guide on how to submit your lab/project folder:

* Left-click on your lab/project folder (the one to be submitted) located on the right-hand side of Eclipse’s text editor.
* Move the cursor to “Show In” and select “System Explorer” from the options.
* Right-click “System Explorer” to open a window displaying your lab/project folder from the workspace for submission.
* Left-click on the lab/project folder, then move the cursor to “Send to” and choose “Compressed (zipped) folder.”
* Right-click on the “Compressed (zipped) folder” to create a zipped folder containing your program. This zipped folder includes settings (file folder), bin (file folder), src (file folder), .classpath (CLASSPATH file), and .project (PROJECT file) to be submitted.
* Upload this zipped folder to the designated location on Brightspace.

Follow these steps to ensure a successful submission of your programming assignment.)

The instructor reserves the right to adjust the number of assignments/exams and their respective weights during the semester.

### Late Submissions

***Students must submit their assignments: labs and projects. Absolutely NO LATE assignments will be accepted.* In the event of a late submission, a strict 10-point penalty (up to 50 points) will be imposed each day the assignment is overdue. However, no late submission will be accepted after 10 days without a valid reason. In such cases, you must provide your reasons for approval, and failure to do so will result in a grade of zero.**

**Incomplete grade (for information only)** http://catalog.pfw.edu/content.php?catoid=49&navoid=1457#grades

A grade of I may be granted to students (1) who are unable to complete specific course requirements for clearly unavoidable, nonacademic reasons (such as extended illness or relocation) and (2) whose work has been of passing quality up to that time. A student must have a majority of the required coursework completed (as determined by the instructor) before the instructor is permitted to assign a grade of incomplete. A grade of I will not be considered an alternative to an anticipated low grade in a course.

**Other Course Policies**

***End-of-semester exam policies:***

<http://catalog.pfw.edu/content.php?catoid=49&navoid=1457#finalexaminations>

***Next-to-last week.***

No instructor may schedule an examination, comprehensive or non-comprehensive, except for laboratory and practicum courses, during the week preceding the last week of a fall or spring semester.

***Final week.***

With the exception of courses classified as individual instruction, clinic, studio, practice teaching, or research and those offered for 0 credits, each class is expected to meet for a two-hour session during the last week of each fall or spring semester. The two-hour session is to be used for (1) a final examination; (2) a last, non-comprehensive examination; (3) submission of an out-of-class examination or assignments; or (4) a regular class meeting.

***Communication:***

Active participation in the classroom, which includes asking questions, making suggestions, and seeking help when needed, is encouraged. Outside the classroom, I am committed to responding to emails and being available during office hours. **Please do not wait until the end of the semester to inform me of your difficulties/problems or to make suggestions to improve the course.** Your timely feedback is valuable and can contribute to shaping the course contents and enhancing their overall quality.

### Academic Integrity

State your policy regarding academic misconduct and/or the [University policy for academic misconduct](https://catalog.pfw.edu/content.php?catoid=66&navoid=4026#code-pt2-conduct).

Academic Integrity is upheld by the standards established by the Student Code. Instances of Cheating, Complicity, Falsification, and Plagiarism are taken seriously, and PFW aims to hold students accountable when violations of these policies occur.

***Academic Honesty:***

Do your own work. I expect students to help each other troubleshoot and solve problems together in this course. However, assignments should be done individually, so you should not copy or provide your work to other students. Copying materials from websites, open sources, or similar sources and pasting them into your work is strictly prohibited. Any cheating or plagiarism will result in a zero for the assignment, and a second occurrence will lead to automatic failure in the course.

***Plagiarism/academic misconduct:*** <http://catalog.pfw.edu/content.php?catoid=49&navoid=1457#misconduct>

This includes definitions of academic misconduct as well as the procedures faculty **need** to follow if such student behavior is identified.

***Research and Reading Course-related Materials:***

I expect students to learn to research course-related materials and read them.

***Laptop Computer in Classes:***

Students are welcome to use laptop computers to take class notes. However, if laptops are used for activities unrelated to the course, the privilege of using them in class may be revoked, and the laptop computers may be forfeited. Please ensure your laptop use focuses on course-related activities during class sessions.

Additionally:

* Bring your laptop to each class if possible.
* Playing computer games or engaging in other non-course activities during classes is prohibited.

***Tutors:***

Seek help from your instructor, teaching assistant, or tutors early in the process. Remember, their role is to assist and guide you, not to provide solutions. Seeking their help when needed, especially in the early stages, will enhance your understanding and ability to tackle challenges independently.

**Course Evaluation**

Course evaluation is an important component of the Computer Science Department’s assessment plan. Data gathered from assessment surveys helps us to evaluate and improve course content and delivery. To ensure that these data reflect the experiences of all students, your participation is required in both the Student Evaluation of Instruction and the Course Learning Outcomes Assessment surveys. These surveys are distributed online via the Purdue Qualtrics system, each taking 2-5 minutes to complete. Approximately two weeks before the end of the semester, you will receive a link to each survey via your PFW email account. These surveys are anonymous, and no results will be released to the instructor until after the end of the semester. The CS Department expects you to complete both surveys before the final exam date. If you have difficulty accessing a survey, you should immediately notify the instructor or the CS Department Administrative Assistant (Ms. Merri Peabody, mrpeabod@pfw.edu, 260-481-6803).

**ABET CS Program Student Outcomes**

The following learning outcomes are defined by ABET, our accrediting agency, for computer science programs. According to **ABET’s Criterion 3. Student Outcomes,** graduates of the program will have the ability to:

1. Analyze a complex computing problem and apply principles of computing and other relevant disciplines to identify solutions.

2. Design, implement, and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program’s discipline.

3. Communicate effectively in a variety of professional contexts.

4. Recognize professional responsibilities and make informed judgments in computing practice based on legal and ethical principles.

5. Function effectively as a member or leader of a team engaged in activities appropriate to the program’s discipline.

6. Apply computer science theory and software development fundamentals to produce computing-based solutions. [CS]

### AI Use

Policy on student use of Artificial Intelligence (e.g., ChatGPT, CoPilot).

In brief, the use of AI tools, including ChatGPT, is permitted in this course for students who wish to use them as aids in reading, analyzing, and understanding how a solution may be developed for their labs and projects. However, students are strictly prohibited from copying and pasting the AI’s response as their own work. Instead, they may study and learn from the AI-generated solution, but they must ultimately write and submit their own solution.

Refer to CELT’s [syllabus statement examples for AI usage](https://www.pfw.edu/offices/enhancement-learning-teaching/pedagogical-resources/Teaching%20in%20the%20Age%20of%20AI) for policies.

“The use of AI tools, including ChatGPT, is permitted in this course for students who wish to use them as a study aid (e.g., brainstorming ideas, grammar and spelling checking). Students should indicate how AI tools informed their process and the final product, including how they checked the validity/accuracy of all AI-generated content.. For example, students should include the source (AI tool used), the date of the query, content validation and editing summary, and any other relevant information. Assignment guidelines will provide additional guidance on how to incorporate these tools might be part of your process for each assessment this semester and on how to ensure transparency about their usage. If students are unclear whether an AI use is acceptable or not, assume that it is not and please contact me for a discussion.

Turnitin will be used to detect potential instances of plagiarism and misuse of AI in student submissions. Misuse of AI tools (e.g., using AI to complete quizzes and exams, complete assignments for students) is not tolerated in this course. In the case of a suspected AI-misuse, a student may receive no credit on the assignment and may result in an F for the course. Students will be given an opportunity to explain and provide evidence of the originality of their work in a meeting with the course instructor. Any suspected instances of AI misuse that are perpetuated will be reported to the Office of Student Conduct and Care and the student’s Department Chair.”

### Statement on Civility

The [University Statement on Civility](https://catalog.pfw.edu/content.php?catoid=66&navoid=4012#statement).

### University Civility Statement Indiana University–Purdue University Fort Wayne is committed to the goals and ethics of academic investigation and education. The foundation of academic pursuit is the process of free inquiry, in which individuals may openly explore and express ideas. Free inquiry requires an environment that encourages open investigation, as well as the educational growth and positive social development of individuals. Therefore, it is important to state explicitly the ethics that define our academic community. Prominent among the values that define the academic community is civility, which includes mutual respect, fairness, and politeness. Membership in any community requires a concern for the common good for all who belong to that community. Each individual may possess different ideas, as well as different ways of communicating those ideas, particularly in a community as varied and diverse as a university. Because of these differences, respect and civility are integral to maintaining the quality of the academic environment and free inquiry. Respect and civility should therefore be afforded to all individuals regardless of race, ethnicity, gender, age, sexual orientation, disability, religion, family status, socioeconomic level, educational background, veteran status, or position at the university. Because it is not possible to establish a set of rules or guidelines that will address every issue of civility, all members of the academic community are called upon to promote and value this ethic of common respect and civility. Ultimately, such a community-wide concern will assure the continuation of a free and open exchange of ideas. (https://www.pfw.edu/committees/diversity/initiatives/civility-statement.html, Accessed 03/16/2020)

### Emergency Procedures

Consider these general safety tips offered by University Police:

* [**Sign up for Rave Alert notifications**](https://www.pfw.edu/rave).
* Do not leave property unattended.
* Do not leave valuables visible in your vehicle.
* Register your expensive items with the police department (bike, laptop,   
  big-screen TV, etc.).
* Be aware of your surroundings and communicate your plans with others.
* Do not release personal or financial information to unknown sources.
* Utilize the police escort service (available 24/7). To request an escort, call [**260-481-6827**](tel:260-481-6827).
* Be an active bystander.
* If you see something suspicious, say something.
* DDSS (don’t do silly stuff) that would draw attention.

To opt-in to Rave Alert, follow these instructions:

1. Log in to **[goPFW](https://go.pfw.edu/)**.
2. On the **Home** tab look for a box titled **Alert Phone Number**.
3. In the **Alert Phone Number** area, click **Edit**. The screen will refresh to show more options. Based on your preference, you can choose to receive a text or a phone call, in addition to the mandatory email message.

**Text**  
Getting alerts by text is the fastest way to get critical information. Sign up for text alerts by taking the following steps when setting up your Rave notifications:

1. Enter the **Area Code** and **Number** for your phone.
2. Check the box for **Text My Alert Phone Number**.
3. Click **Save**.

**Email**  
An email is automatically sent to your campus email address. This is mandatory and cannot be removed. For assistance, contact IT Services at [**helpdesk@pfw.edu**](mailto:helpdesk@pfw.edu) or 260-481-6030.

**Phone Call**

1. Enter the **Area Code** and **Number** for your phone.
2. Check the box for **Call My Alert Phone Number**.
3. Click **Save**.

You can find helpful information at https://www.pfw.edu/safety-security

### Military Duty

Policy on what students should do if they are called for military duty during the course. More information can be found at https://www.pfw.edu/military-services

We understand that members of the US military, including all service members in the National Guard or Reserves, can be called to active duty at any time. We will work closely with the Office of Military Student Services and the Office of the Registrar to help you complete or withdraw from the course. The student may receive a final grade or an incomplete for the course (see Option 1 in PFW Student Resources). Otherwise, the student may withdraw from the course (see Option 2 in PfW Student Resources)

## Student Support and Success Resources

[Disability Access Center](https://www.pfw.edu/disabilities)

***Note to Students with Disabilities:***

Purdue University Fort Wayne strives to create inclusive learning environments and experiences for all students. If you anticipate or experience physical or academic barriers based on disability, please let me know immediately so that we can discuss options. You are also welcome to contact the Disability Access Center to begin this conversation or to establish accommodations. Contact the center at [dac@pfw.edu](mailto:dac@pfw.edu) or 260-481-6657, or visit them at Walb Student Union, Room 113.

[Academic and Personal Support Services for Students](https://www.pfw.edu/offices/enhancement-learning-teaching/pedagogical-resources/student-support-services)

**Resources to tell students about**

**Math and Science Tutoring –** help with math and science courses or math/science-related assignments in any course. Call 260-481-5740 or stop by Kettler Hall G19 if you do not find an available tutor on **[TutorTrac](http://www.ipfw.edu/offices/casa/tutoring/tutortrac.html" \o "Link to TutorTrac Instructions" \t "_blank).**

**PFW Writing Center** - is to help writers learn to use language more effectively, produce clear writing appropriate to their purposes and audiences, and develop positive attitudes about writing and themselves as writers. Located on the Second Floor of the Library.

**Tutoring Center** – also located on the second floor of the library offers tutoring in other subjects.

**Foreign Language Lab** – located in LA 258 to help students in any foreign language course.

**Walter E. Helmke LibraryHelmke Library** <https://library.pfw.edu>

**Ask-a-Librarian** https://guides.library.pfw.edu/askalibrarian**Topic Guides to get you started on your research** https://guides.library.pfw.edu/home

**Important Information for Students**

Balancing life and school is not always easy. At Purdue University Fort Wayne, every student matters. We are your Mastodon family, and we CARE. If you are feeling sad or depressed, are having trouble sleeping, concentrating, finishing tasks, feeling anxious or fearful, or have any concerns, academic or otherwise, it can be helpful to talk with someone. Asking for help can be hard, but it is an important first step.

There are several campus and community resources created to help you navigate a wide variety of challenges.

[CARE referral form](https://cm.maxient.com/reportingform.php?PurdueUnivFortWayne&layout_id=10&_ga=2.154747704.1867153660.1685534964-2146825460.1657027712)

The CARE Team is a campus resource for students, faculty, and staff who have concerns regarding alarming, problematic, and/or disruptive student behavior. If you observe and/or are made aware of student behavior that leaves you feeling concerned, worried, and/or alarmed, trust your instincts and say something. The CARE Team can assist with the student of concern and, in some cases, provide you with suggestions as to how you can assist the student directly. A reporting CARE Referral Form was designed to assist currently enrolled PFW and IU\_FW students who may be experiencing any number of hardships. The CARE Referral Form can be obtained from https://www.pfw.edu/student-conduct-care/care-team. A member of the CARE Team will follow up with the student as soon as possible and provide appropriate assistance, resources, and referrals.

In the event of an emergency, call 911. Emergencies may require the police, the fire department, or the ambulance.

[Center for Student Counseling](https://www.pfw.edu/student-counseling).

PFW and the Department of Computer Science recognize that personal problems can sometimes interfere with a student’s ability to progress in his/her academic program. To help students address such problems, PFW makes free personal counseling services available at Kettler Hall KT G02. To schedule an appointment to see a counselor, contact the center at [csc@pfw.edu](mailto:csc@pfw.edu) or 260-481-6200. Or, stop in to see the team during the walk-in hours. More information can be found at https://www.pfw.edu/student-counseling

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