**Formatting and Presenting Your Course Project:**

Report length: The length of report must be in between 5,000 and 7,500 words. Each table and figure count as 250 words. No more than 10 figures and tables together.

Presentation: power point presentation, minimum 10 minutes.

**Grading rubric for a group project:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Component** | **Sophisticated** | **Competent** | **Not yet complete** |
| Teamwork  (25 points) | * The team worked well together to achieve objectives. * Each member contributed in a valuable way to the project. | The team worked together most of the time. | Team did not collaborate or communicate well. |
| Contribution  (25 points) | All requirements and objectives are identified, evaluated and competed. | All requirements and objectives are identified, but some objectives are not completed. | Many objectives are not identified, evaluated and/or completed. |
| Subject Knowledge  (25 points) | The deliverable demonstrated knowledge of the course content by integrating major and minor concepts into the response. | The deliverable demonstrated knowledge of the course content by integrating major concepts into the response. | The deliverable did not demonstrate knowledge of the course content. |
| Supporting Material  (20 points) | All relevant information was obtained, and information sources were valid. | Sufficient information was obtained, and most sources were valid. | Insufficient information was obtained and/or sources lack validity. |
| Composition  (5 points) | The deliverable was well organized and clearly written. | The deliverable was organized and clearly written for the most part. | The deliverable lacked overall organization. |

*Source: Carnegie Mellon University*