1. Login, then click on Content Repository.



## 2. Click on Assignments (for a grade)

Create New - Import	/iew Files		
Create New - Import Sources Current Class All of my classes Purdue University Fort Wayne Möbius Cloud Content Templates	Ariew Files          Current Class         Lessons & Assignments	□ Lessons & Assignments         All Lessons & Assignments         1 □ ▲ Assignments (for a grade)         1 ■ Just for practice (No grade wi         □ ▲ Default Unit         □ ▲ Signore         □ ▲ Ignore         □ ▲ Quizzes (Do not use)         1 ● Chapter Tests (Do Not Use)         1 ● PRACTICE for Final Exam - Do N         1 ● Final Exam (Do Not Use)         1 ● Final Exam (Do Not Use)	
	Subjects  Schools  Deleted Content	New Unit	•

3. Click on the name of the assignment.



4. Click on the word Edit above the pane that the assignment is in.



5. Go to the **Properties** tab. 🔍

1. Choose Name 2. Select Questions	3. Properties	
- Assignment name	eHW on the Math Background Needed for MA 15300	
- Short name		
- Description		

6. Scroll down to Scheduling & Visibility.

Make the End Date of an assignment due at 11:59 PM. Use the calendar popup tool to change the date. If you first change the End date and then immediately check the box that says Schedule Force Grading On, then the force grading field will populate to match the end date, which is what you want.

